

# Application and self declaration form



## Application and self declaration form - Section A

For workers with children and young people  
(name of parish)

Full Name: \_\_\_\_\_

Previous Name(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Post Code: \_\_\_\_\_ Telephone No: \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_  
(If less than 12 months, please state your previous address and parish / church)

\_\_\_\_\_

Group with which you intend to work:

Name of Group: \_\_\_\_\_

Where and when they meet: \_\_\_\_\_

How often they meet: \_\_\_\_\_ Age range: \_\_\_\_\_

Please give examples of previous experience that will support your application to work with either children or young people in this parish:

Are you willing to undertake a course of training pertinent to your area of work, within the next 12 months?  Yes  No

### References

Please provide the names and addresses of two people who have known you for at least two years (not close relatives) and would be able to provide a personal reference:

1: \_\_\_\_\_

2: \_\_\_\_\_

*Now complete section B*

**CONFIDENTIAL**



## **Application and self declaration form - Section B**

*(name of parish)*

### **Declaration**

This form is strictly confidential and, except under compulsion of law, will be seen only by those responsible for the appointment and, when appropriate, the diocesan child protection adviser. All forms will be kept securely under the terms of the Data Protection Act 1998.

Guidelines from the Home Office following the Children Act 1989 advise that all voluntary organisations, including churches, should take steps to safeguard children who are entrusted to their care. In accordance with the House of Bishops' Policy on Child Protection, you are therefore required to make the following declaration:

Have you ever been convicted of a criminal offence (including any 'spent convictions' under the Rehabilitation of Offenders Act 1974) or placed on probation, or discharged absolutely or conditionally for a criminal offence?

**Yes**    **No**

Have you ever been cautioned by the police, given a reprimand or warning or bound over to keep the peace?  **Yes**    **No**

Are you at present under investigation?  **Yes**    **No**

Have you ever had a child removed from you or placed under supervision by the Local Authority?

**Yes**    **No**

Do you suffer, or have you suffered from any illness, disease or disability which may affect your ability to work with children and / or young people?

**Yes**    **No**

Has your conduct ever caused or been likely to cause harm to a child or put a child at risk, or, to your knowledge, has it ever been alleged that your conduct has resulted in any of those things?

**Yes**    **No**

Have you, since the age of eighteen ever been known by any name other than that given below?

**Yes**    **No**

Have you during the last five years, had any home address other than that given below?

**Yes**    **No**

If you answered YES to any of the above, please give details which may, if you wish, be enclosed in a separate sealed envelope. It will be regarded as relevant only to this application and will not necessarily debar you from consideration.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Before an appointment can be confirmed applicants must provide an enhanced/standard disclosure from the Criminal Records Bureau.**

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