GIFT AID DECLARATION

Name of Church:

Details of Donor:

Title …… Christian Names ……..

Surname ……

Address ……

……..…….….

Postcode ……

I want the Church to treat all donations I have made since

……/ ……../ …….

and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

Signature …… Date …….

Notes:

1. **You must pay an amount of income tax (at whatever rate) and /or capital gains tax equal to the tax that the church, and all other charities can reclaim on your donations in the appropriate tax year (currently 25p for each £1 you give).**
2. You can cancel the declaration at any time by notifying the church - it will then not apply to donations you make on or after the date of cancellation or such later date as you specify. Please notify the church if you change your name or address.
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the church reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
5. HM Revenue and Customs require that all payments made are in a verifiable form i.e. Standing Order, Cheque, Envelopes, or are receipted.
6. Declarations can only be backdated for six years from the date of signing.

Diocese of Manchester
May 2008