

## **PROCEDURES FOR EXPENDITURE OF DEVOLVED FORMULA CAPITAL**

1. The Diocese must approve all work.

**For the interim, continue to use the DfES approval form plus our 10% form (copy enclosed). If the forms are not completed – approval will be withheld.**

2. The Diocese will give approval in writing to schools and their consultants.
3. Work may now commence.
4. Approval will not be given to projects or expenditure that does not comply with DfES regulations and guidelines.

If DFC is with the Diocese - we will pay the bills.

If DFC has been retained by the school - they will have to pay the bills and on completion of the work, sign the attached declaration and send it to the Diocese

Please ensure that your consultants are aware of this procedure.