



## GAL2 - Creating and updating your User Profile

MyGiving.Online allows you to personalise the information about you within the My Profile section.

• Step 1



Secure   https://www.mygiving.online/.cccunt/updateprofile  prc      SharePoint      Dioce      Diocee of Manche:     BEC - Hore      The Guardian      Contine		Dashboard +	Welcon Admin + Donors + Claims +	Gifts + Reports +	If you click the Change Password tick box, the	
pdate Prof	file		Man	thester DBF (Organisation)	section will expand	
Seneral Email Acc	ount Text Account Personal Pre	ferences			to show these options.	
First Name	Test	Email	susanwarren@manchester.anglican.or			
Last Name	System	User Name	TSystem			
Primary Mobile			Change Password			
Alternate Mobile		Old Password			You can choose a	
Landline		New Password			new password,	
Address	Manchester DBF, Church House	Confirm New			including setting a	
	90 Deanogate	Password	D.		password question	
		Question	1		and answer, or yo	
City	Manchester	Password Answer			can choose a	
Sine O			General	e Random Password	random password	
any	Products	Social Bookmarks		1479		
	) 🛂 🗠 🖤 皆			- 15/05/2018		
g Online - Updal X	//www.mygiving.online/account/updatepr Discess of Manches 200 882 - Home	rofile 🚯 The Guardian 🥳 MyGning Online 🗿 Nor	hern 💿 National Rail 📴 Paul Bailey - Outl	<u>ि ि ि 🗲</u> ज क्रे	If you are planning	
g Online - Updar X a Secure   https b SharePoint @ Discr My G odate Prof	//www.mygWing.anline/account/updatepr Docese of Mancher D BEC - Home iving.Online	offie The Guardian 🧩 MyGiving Online 🔘 Nor Deshboard +	hem 🕐 National Rai 😰 Paul Bailey - Out Welcon Admin + Donors + Claims + Man	e: Gifts - Reports - chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online,	
ng Online - Updat X a Secure   https: b SharePoint @ Diace b My G b Diace podate Prod eneral Email Acc	//www.mygbving.online/account/updatepr Discore of Marche: III BBC - Home iving.Online file	rotile The Guardian 🛟 MyGiving Online 🔘 Nor Dashboard + Perences	hem  Nasional Bal  Peul Balley - Out Welco Admin , Donors ; Claims - Man	er Gifts + Reports + chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account	
ng Online - Updal X a Secure   https: b ShavePoint @ Diace My C podate Prof eneral Email Acc shall Format	//www.mygiving.online/account/updatep Docese of Marcher  BBC - Home iving.Online file ount Text Account Personal Pref	rotile           The Guardian	hem  National Bai  Paul Bailey - Out Welcon Admin , Donors , Claims , Man seword	er transformer of the second s	If you are planning to email your donors using MyGiving.Online, you can enter you email account details.	
secure   https://www.enditecommons.co	//www.mygiving.anline:account/updatep Decess of Mancher  BSC - Home Wing.Online File Durt Text Account Personal Pref hall directly and requires the information all dirocuty your existing email program)	The Guardian \$\$ MyGlung Online  Dashboard >  Perences  EP User Account Pa  Lefony  He fire form	hem National Rai (3) Paul Bailey - Out Welcon Admin + Donors + Claims + Man	e: Gifts · Reports ; chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details.	
ng Online - Updat x a Secure https: SharePoint @ Disco May Con- polate Proof enersi Email Acco nall Format: SMTP (This sends en MAPI (Cheste bud on MAPI (Cheste bud on	//www.mygVing.anline/account/updatepu Decese of Mancher III SEC - Home iving.Online file Durk Text Account Personal Pref hall directly and requires the information hall through your existing email program) https://	entile  The Guardian 🛟 MyGiving Online 🕐 Nor Dashboard +  Perences  EP User Account Pi  SP User Account Co	nem  Nasional Rai  Paul Bailey - Cut Velcoi Admin - Donors - Claims - Man seword	e Gifts - Reports - chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details.	
godine- Updat x     Secure   https:     Secure   https:     Secure   https:     Secure   https:     Secure   https:     May Grant Content       Secure   https:     May Grant Content       Secure   https:     Secure   https://www.execure.content       Secure   https://wwww.execure.content       Secure   https://wwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwww	//www.mygiving.online/account/updatep Decese of Marcher III BEC - Home Discose of Marcher III BEC - Home Personal Program III Discose of Marcher III BEC - Home Discose of Marcher III BEC	Interences	nem 🕐 Nasional Bai 😰 Paul Bailey - Ouri Welcon Admin , Donors , Claims , Man	er to system Corgonisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP	
a Secure   https://www.enditeduction.com/secure/se	//www.mygiving.anline/account/updatepr Decese of Mancher D SEC - Hene WING, Online File Durt Text Account Personal Pret hall directly and requires the information hall brough your existing email program) int sens) iester anglican org	erences ISP User Account Ct SMTP Port 557	Nerri National Rai 💽 Paul Bailey - Ouri Welcon Admin > Donors > Claims + Man	e: Gifts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option.	
g Online - Updal X     Secure   https:     ShavePoint @ Disco ShavePoint @ Disco May Office Period Condate Period Brand Acc ShiTP (This Sends en MAPI (Crease but do all Address usanwarren@manch play Name Disco Period ShiTP (This Sends en MAPI (Crease but do all Address usanwarren@manch play Name	//www.myglving.anline/account/updatepu Doces of Mancher  BBC - Home SUTING.Online File File Dount Text Account Personal Pref hall directly and requires the information hall through your existing email program) int sens) rester anglican org	offile  The Guardian \$  MyGiking Online  The Guardian \$  MyGiking Online  Dashboard  Das	Nem Nassoul Rat 3 Paul Bailey - Out Vetco Admin - Donors - Claims - Man saword	e: Gifts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option.	
g Online - Updat X Secure   https         SharePoint © Disco         SharePoint         SharePoint	//www.mygVing.anline:account/updatepu Decese of Mancher III SEC - Heree iving.Online File File and directly and requires the information (of find your existing email program) int send) lester anglican org	terences  terences  SP User Account P  SP User Account P  SS7  Authentication Type  Authenticated A	Nem Nasional Rai 😰 Paul Barley - Curl Welcon Admin - Donors - Claims - Man seword	er Gifts + Reports + chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option.	
g Online - Updat X  Secure   https: SavaPoint © Diace SavaPoint © Diace Codate Prot Codat	//www.mygiving.anline/account/updatepi Dicease of Mancher BEC - Hene iving.Online file ount Test Account Personal Pret nal directly and requires the information ial through your existing email program) int send) iester anglican org	entile  The Guardian \$\$ MyGking Online  Dashboard →  Dashboard →  IsP User Account Pa  Eelown ISP User Account Pa  SMIP Port S87 Authentication Type  Authenticated Authenticated Authenticated Anonymous W Use SSL Ence	Perm National Bal (2) Paul Bally - Curl Welco Admin > Donors > Claims - Man sevord	e: Gifts - Reports - chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th	
source - Updat x     Secure   https:     Secure   https:     SharePoint © Discrete - Discrete	//www.mygiving.anline:account/updatepr Decess of Mancher B SEC - Home iving.Online file Durit Text Account Personal Pref and directly and requires the information hall directly and requires the information int sens) int sens) int sensy int sen	offile  The Guardian \$2 MyGlung Online  Dashboard +  Dashboard +  Below  SP User Account Re  SMIP Port  S87  Authentication Type  Authenticated  Anonymous  Use 50, Ence	nem Nastonal Rai 😰 Paul Bailey - Out Welcon Admin - Donors - Claims - Man ssword	e: Gifts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for	
source - Updat x     Source - https:     Shaw Point @ Disco Shaw Point @ Disco May Origination - Shaw Point @ Disco May Origination - Shaw Point - Shaw Po	//www.myglving.anline:account/updatepu Decess of Mancher III SEC - Home iving.Online file file nal directly and requires the information al through your existing email program) int send) wester anglican org ican org	ontile  The Guardian ♀ MyGiving Online ● Nor Deshboard →  Perences  below:  SP User Account Pi SS7 Authentication Type  Authenticated Anonymous  K Use SSL Encc	Perm Nasional Rat  Peul Bailey - Out Velicia Admin + Donors + Claims + Man seword	e: Gifts : Reports : chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email	
ng Online - Updat X Savar Point © Disco Savar Point © Disco Composition Of the Savar Point Of Disco Composition Of the Savar Point Of The Savar Of T	//www.myglving.anline./account/updatepu Decese of Mancher III BEC - Hene iving.Online File Durn Text Account Personal Pref and directly and requires the information hal through your existing email program) int send) lester anglican org icon org	terences  terences  SMIP Port SS7 Authenticated Authentic	nem Nasional Rai 💽 Paul Bailey - Curl Welco Admin - Donors - Claims - Man seword	e: Gifts - Reports - chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including	
ng Online - Updat x SavarePoint @ Disco SavarePoint @ Disco Composition of the savare And Composition of the savare Source of the savare Source of the savare Savare of t	//www.mygiving.anline:account/updatepi Decess of Mancher III SEC - Home iving.Online File File Text Account Personal Pret anal directly and requires the information all through your existing email program) int sens) int sens) int sens) Products	entile  The Guardian \$\$ MyGking Online  Dashboard >  Dashboard >  IsP User Account Pa  Evences  SMIP Port S57 Authentication Type Authenticated Authenticated Authenticated Authenticated Authenticated Social Bookmarks	hem National Rai D Paul Bailey - Out Meteor Admin - Donors - Claims - Man seword	e: Gifts : Reports : chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address,	
and online - Updal x  and Secure   https: and Access an	//www.myglving.anline:account/updatepu Doces of Mander:  BEC - Home iving.Online File Durt Text Account Personal Pref and directly and requires the information hal through your existing email program) int sens) int sens) int sensition rester anglican org	ontile  The Guardian ♀ MyGiving Online ● Nor Dashboard →  Terences  Eelowi SP User Account Pi SS7 Authentication Type Authenticated ● Anonymous   Use 50L Enco Social Pookmarks	Per Nascoul Rat  Per Paul Bally - Out Vecco Admin - Donors - Claims - Man asword	e: Gifts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name,	
ng Online - Updat x SaverPoint @ Disco SaverPoint @ Disco Point Of the Constraints I and Access I and Access	//www.mygiving.anline:account/updatepu Decese of Mancher  BEC - Home WING.ONLINE File File Durt Text Account Personal Pref and directly and requires the information (all through your existing email program) int send) int send) int send; Product: Contains: Text & Conditions Text & Con	otile  The Guardian \$\$ MyGAing Online ● Nor Deshboard →  Terences  Ferences  Ferences  Ferences  SP User Account P  SP User Account P  SS7 Authenticated Au	Perm Nasional Rat D: Paul Bailey - Curt Wetco Admin - Donors - Claims - Josevord	er TSystem PLogodi Gifts · Reports · chester DEF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name, SMTP Server, ISP	
ng Online - Updat X Secure https SharePoint @ Diace and Comparison of the Comparison and Comparison and Format SMTP (This sends en MAP) (Ches ends en MAP) (Ch	//www.mygiving.anline.account/updatepr Decese of Mancher D SEC - Hene WING.ONLINE File ount Text Account Personal Pret anal directly and requires the information init sens) init sens) init sens) Product: Contact So Text Account Pret Product: Contact So Text Account Pret Product: Pr	entile The Guardian \$\$ MyGking Online  Dashboard + Das	Per Nascoul Rai D Paul Bailey - Cut Wetco Admin , Donors , Claims , Sword Mark Assword ption	Citts Reports - chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name, SMTP Server, ISP User Account	
ng Online - Updat X SavePoint @ Disco SavePoint @ Disco SavePoint @ Disco PDdate Proof mail Acco nall Acco nall Accoss Sutarnuarren@manch splay Name Sue Warren MAP (Create but do nall Accoss sutarnuarren@manch splay Name Sue Warren MAP (Create but do nall Accoss sutarnuarren@manch splay Name Sue Warren MAP (Create but do nall Accoss splay Name Sue Warren MAP (Create but do nall Accoss splay Name Sue Warren MAP (Create but do nall Accoss Sue Warren Sue Warren Sue Warren Sue Warren Sue Warren Sue C Sue C Su	//www.mygiving.anline.ia.count/updatepu Decess of Manchen  ESC - Home iving.Online File	entile The Guardian \$\$ MyGAing Online  Dashboard + Dashboard +  ferences  FP User Account Re SP User Account Re SST Authentication Type Authenticated Authen	Perm National Rat D Paul Bailey - Out Veteor Admin - Donors - Claims - Man asword Prion prion	Cifts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name, SMTP Server, ISP User Account Password, and	
ng Online - Updat X SavePoint @ Disco SavePoint @ Disco Pdate Proof and Account Name Solution (This sends en MAP) (Chis sends en MAP) (Chis sends en MAP) (Create but do nall Accrease Subarmane@manch Splay Name Subarmane@manch Subarmane Subarmane	//www.myglving.anline./account/updatepu Doces of Manchen  B BC - Home iving.Online file file Durt Text Account Personal Pref and directly and requires the information all through your existing email program) int send) wester anglican org ican org Products Text A Constrols Text A Constro	otile  The Guardian 2 MyGAing Online  Destableard +  Terences  Delowi SP User Account PA Sp Use Solution Type Authenticated Account PA Authenticated Account PA Sp Use Solution Sp Use Solut	Imm Nascoul Rat Paul Bally - Out   Admin + Donors + Claims +   Man   seword	Cifts · Reports · Cifts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name, SMTP Server, ISP User Account Password, and SMTP Port	
ng Online - Updat X Saure https Automation () Diaco Automation () Dia	//www.mygVing.anline.account/updatepu Decese of Mancher  BEC - Hene iving.Online File File Durk Text Account Personal Pref and directly and requires the information hal through your existing email program int send) lester anglican org Contains Terrifs Condocor Terrifs C	entile The Guardian \$2 MyGAing Drive  Dashboard + Dashboard + Erences Eleion SP User Account PA S07 Authentication Type + Authenticated Authen	e for , tick	e Gifts · Reports · chester DEF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name, SMTP Server, ISP User Account Password, and SMTP Port.	
ing Online - Updat X Secure https: SharePoint & Discrete pdate Prot enerse Enables & Discrete mail Format I SMP (This sends en MAP (This sends en Sub Varren MAP (This sends en MAP (This sends en MAP (This sends en MAP (This sends en MAP (This sends en Sub Varren MAP (This sends en Sub Varren MAP (This sends en MAP (This sends en Sub Varren MAP (This sends en MAP	//www.mygiving.anline.account/updatepr Decess of Manchen  BEC - Home WING.ONLINE File File Durit Text Account Personal Pref and directly and requires the information all through your existing email program) int sens) rester anglican org Products Containes Term & Constor Term & Constor Te	entree The Guardian \$2 MyGuing Online  Dashboard + Dashboard + Elevented SP User Account Ri SP User Account Ri SAthentication Type Authenticated Aut	Imm     Inscredit Rat     Imm     Paul Bailey - Out       Admin     Donorsi     Claims       Admin     Donorsi     Claims       sword     Imm     Imm       prion     Imm	Citts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name, SMTP Server, ISP User Account Password, and SMTP Port.	
ing Online - Updat X Secure https: Secure https: Secure https: Secure https: Secure https: Secure https: Secure https: Secure http: Secure http: S	//www.myglving.anline.is.count/Lipdatepu Doces of Mander  Disces of Disces Disces  Disces of Disces Disc	entile The Guardian ♀ MyGAineg Onion ● Nor Destableard → Erences Belowi SP User Account R SP User Account R SP User Account R SF7 Authentication Type Authenticated Account on Type Account on Type Authenticated Account on Type Account on Type	Imm Nascoul Rat Paul Bally - Out   Admin + Donors + Claims +   sword Imm Imm   sword Imm Imm   prion Imm Imm   e for tick   , tick kbox.	e: Gifts · Reports · chester DBF (Organisation)	If you are planning to email your donors using MyGiving.Online, you can enter you email account details. Choose the SMTP option. Ensure you use th account details for your email address, including Email Address, Display Name, SMTP Server, ISP User Account Password, and SMTP Port.	

• Step 4

Legal | Privacy | Security | www.mygiving.onli

📀 🚞 🖸 💽 💽 🔀 🕨 📴 😣 🔼

		Dashboard + Admin + I	Welcome: TSystem Donors > Claims > Gifts >	leave the Text Account details	
Jpdate Profile	e		Manchester DBF (Org.	anisation) blank.	
General Email Account	t Text Account Personal Preferences				
txtLocal Account Name					
txtLocal Password		txtLocal Confirm Password			
Save O					
ipany r Us	Products Context Us	Social Bookmarks	*		
ing.	Privacy Policy		Data		
right 2018 Data Development tereci address: Data Developi	t. All Rights Reserved ments (UK) Ltd, University of Wolverhampton Science Pa	rik, Gleisher Drive Wolverhampton WV10 9TG			
📋 🛛 🧑	<mark>©:</mark> 🖾 🕅 📴 😵	8	+ P D	6 15-09 15/05/2018	
	ww.mygiving.online/account/lupdateprofile Discess of Manche: 100 SBC - Horne 💽 The Guan	San 🗱 MyGiring Online 🕢 Northern 🕥 National I Dashboard + Admin +	Rail 💽 Paul Balley - Outloo: Welcome: TSystem Donors + Claims + Gifts +	You can set a number of Perso Preferences. For	ona
Step 5 Step 5 Step 6 Secure http://www.initiality.com/in	w.mygiving.online/account/lupdateprofile Docese of Machel IIII BEC - Hore IIII Ing.Online	San 🤔 MyGling Online 🍙 Northern 💿 National I Dashboard + Admin +	Rail 💽 Paul Baley - Outloc: Welcome: TSystem Donors + Claims + Gifts + Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo	ona or an our
Step 5		San 🛠 MyGiving Online 🕢 Northern 🕥 National Dashboard + Admin +	Rail 💽 Paul Bailey - Outloo: Welcome: TSystem Donors > Claims > Gifts > Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo Church's Inactive Deserte.	ona or an our /e
		San 🛠 MyGiving Online 💽 Northern 💽 National Dashboard + Admin -	Rail D Paul Bailey - Outloo: Welcome: TSystem Donors + Claims + Gifts + Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo Church's Inactiv Records. Don't forget to change	ona or an our ve
	W. mygiving online/account/lupdateprofile  Docese of Machel  Docese of Machel  Text Account  Personal Preferences  stifications	San 🛠 MyGhing Onine 🕢 Northern 🔍 National Dashboard + Admin + Bubpay regular tort refininger North New Donations Show Inactive Charity provide	Rai 💽 Paul Baley - Outloc Welcome: TSystem Donors + Claims + Gifts + Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo Church's Inactiv Records. Don't forget to change change it back	ona or an our /e e to
Step 5     Step 5     Step 5     Step 5     Step 5     Step 6		San 🛠 MyGling Online 🕐 Northern 🔍 Nanconal Dashboard > Admin > Usupilay regular cert Reminder Notify New Donations Show Inactive Charly (Donations)	Rail 💽 Paul Baily - Outloo Welcome: TSystem Donors > Claims > Gifts > Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo Church's Inactiv Records. Don't forget to change change it back again once you	ona or an our ve e to
Step 5		San 🛠 MyGking Online 💽 Northern 💽 Naconal Dashboard - Admin - Bulkpoord - Admin - Noofy New Donations Show inactive Charly/Donation	Ref Paul Bailey - Outloo Welcome: TSystem Donors - Claims - Gifts - Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo Church's Inactiv Records. Don't forget to change change it back again once you have finished.	ona or an our /e e to
Step 5		San 😵 MyGking Online 🕐 Northern 🔍 Nacional Dashboard > Admin > Usphay regular ont reminder North New Donations Show Inactive Charty/Dronub	Rai Rai Paul Baily - Outloo Welcome: TSystem Donors - Claims - Gifts - Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo Church's Inactiv Records. Don't forget to change change it back again once you have finished.	ona or an our /e e to
Ceneral Cener		San 🗱 MyGhing Online 🕐 Northern 🔍 National I Dashboard - Admin - Dashboard - Admin - Notify New Donations Show Inactive Chardy browner Social Bookmarks	Rat  Paul Balley - Outlos: Welcome: TSystem Donors > Claims > Gifts > Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see yo Church's Inactiv Records. Don't forget to change change it back again once you have finished.	ona or an our /e e to
Step 5		Social Bookmarks	Rel  Peud Bailey - Outfoo:  Welcome: TSystem Donors, Claims, Gifts.  Manchester DBF (Org	You can set a number of Perso Preferences. For example, you ca choose to see you Church's Inactive Records. Don't forget to change change it back again once you have finished.	ona or an our /e e to

Page 3 of 3

Profile.

- 🏞 🗂 🌜 15:39 15/05/2018