

Payment

Payment should be made preferably by Bank Transfer. If you are unable to pay via bank transfer you can make payment via Cheque:

Bank transfer

Bank: Royal Bank of Scotland

Account name: Manchester Diocesan Board of Finance

Sort code: 16-00-18

Account number: 41457389

Payment reference: /Fees

 Date of transfer:

 Please email this spreadsheet to fees@manchester.anglican.org
Cheque

Payable to: Manchester DBF

 Send with BOTH pages of this form to:
 Finance Dept
 Manchester DBF
 St. John's House
 155-163 The Rock
 Bury
 BL9 0ND

NB: one form should be completed for each month
 Even if there are no services for which fees are payable,
 please submit a **NIL** return by selecting 'YES' via the dropdown below
 next to Nil Return

 Parish number

 Parish (please select from list)

 Incumbents/PiC's Name:
NIL RETURN:
 NO

For ALL services performed by the Incumbent/PiC, Curates, Lay Readers or anyone else.

| | | | | | | |
|-----------------------------|------|------|----------------|------------|------------|---------------|
| Month: <input type="text"/> | #N/A | 2026 | Number of fees | Fee to PCC | Fee to DBF | Amount to DBF |
|-----------------------------|------|------|----------------|------------|------------|---------------|

BAPTISMS

| | | | |
|---------------------------------------|----------------------|---------|----------------------|
| Certificate issued at time of Baptism | <input type="text"/> | £ 20.00 | <input type="text"/> |
| Short certificate of baptism | <input type="text"/> | £ 20.00 | <input type="text"/> |

MARRIAGES

| | | | |
|--|----------------------|----------|----------------------|
| Publication of banns of marriage | <input type="text"/> | £ 39.00 | <input type="text"/> |
| Certificate of banns issued at the time of publication | <input type="text"/> | £ 20.00 | <input type="text"/> |
| Marriage Service | AF05 | £ 309.00 | £ 257.00 |

FUNERALS

| | | | | | |
|--|------|----------------------|----------|----------|-----|
| Funeral Service in Church, whether taking place before or after burial or cremation | AF06 | <input type="text"/> | £ 112.00 | £ 132.00 | £ - |
| Burial of body in churchyard immediately preceding/following from a service in church | AF07 | <input type="text"/> | £ 371.00 | £ 19.00 | £ - |
| Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church | AF07 | <input type="text"/> | £ 152.00 | £ 19.00 | £ - |
| Burial of a body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church | AF08 | <input type="text"/> | £ 37.00 | £ - | |
| Cremation immediately preceding or following on from service in church | AF08 | <input type="text"/> | £ 37.00 | £ - | |
| Burial of body in church yard on separate occasion | AF09 | <input type="text"/> | £ 371.00 | £ 54.00 | £ - |
| Burial of cremated remains in churchyard or other lawful disposal of cremated remains on a separate occasion | AF09 | <input type="text"/> | £ 152.00 | £ 54.00 | £ - |
| Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion | AF10 | <input type="text"/> | £ 20.00 | £ 70.00 | £ - |

NO SERVICE IN CHURCH

| | | | | | |
|--|------|--|----------|----------|-----|
| Funeral service (including burial of body) at graveside in churchyard | AF11 | | £ 371.00 | £ 132.00 | £ - |
| FuneralService (including burial or other lawful disposal of cremated remains) at graveside in church yard | AF12 | | £ 152.00 | £ 132.00 | £ - |
| Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery | AF13 | | £ 37.00 | £ 207.00 | £ - |
| Funeral service in premises belonging to funeral director, whether taking place before or after burial or cremation | AF33 | | | £ 244.00 | £ - |
| Cremation immediately preceding or following on from funeral service in premises belonging to funeral director | AF34 | | | £ 37.00 | £ - |
| Burial of a body in churchyard, not following service at graveside (committal only) | AF14 | | £ 371.00 | £ 54.00 | £ - |
| Burial of cremated remains in churchyard or other lawful disposal of cremated remains on a separate occasion (committal only) | AF15 | | £ 152.00 | £ 54.00 | £ - |
| Burial of body or burial or other lawful disposal of cremated remains in cemetery (committal only) | AF35 | | | £ 37.00 | £ - |
| <i>Certificate issued at the time of burial (C)</i> | | | £ 20.00 | | |

MONUMENTS IN CHURCHYARD (please specify below)

| | | | | | |
|--|------|--|----------|---------|-----|
| Small wooden cross | AF17 | | £ 41.00 | £ 19.00 | £ - |
| Small vase not exceeding 305mmx203mmx203mm or tablet, plaque or other marker commemorating a person whose remains have been cremated | AF18 | | £ 77.00 | £ 19.00 | £ - |
| Any other monument | AF19 | | £ 160.00 | £ 19.00 | £ - |
| Additional inscription on existing monument | AF20 | | £ 20.00 | £ 19.00 | £ - |

TOTAL FEES SUBMITTED TO THE DBF £ -

NAME:

Services undertaken by retired stipendiary clergy self supporting ministers or others claiming fees from the diocese.

Please provide details of any services in this month that were conducted by retired stipendiary clergy, self supporting ministers or others who will be claiming fees from the diocese. This will be used to ensure that any payments dues to ministers from the Manchester DBF for services are paid.