

## Payment

Payment should be made preferably by Bank Transfer. If you are unable to pay via bank transfer you can make payment via Cheque:

### Bank transfer

Bank: Royal Bank of Scotland  
Account name: Manchester Diocesan Board of Finance  
Sort code: 16-00-18  
Account number: 41457389  
Payment reference: /Fees  
Date of transfer:

### Cheque

Payable to: Manchester DBF  
Send with BOTH pages of this form to: Finance Dept  
Manchester DBF  
St. John's House  
155-163 The Rock  
Bury  
BL9 0ND

NB: one form should be completed for each month  
Even if there are no services for which fees are payable,  
please submit a **NIL** return by selecting 'YES' via the dropdown below  
next to Nil Return

Please email this spreadsheet to [fees@manchester.anglican.org](mailto:fees@manchester.anglican.org)

Parish number

Parish (please select from list)

Incumbents/PIC's Name:

**NIL RETURN:**

NO

For ALL services performed by the Incumbent/PIC, Curates, Lay Readers or anyone else.

Month:

#N/A 2026

Number of  
fees

Fee to  
**PCC**

Fee to  
**DBF**

**Amount to DBF**

### BAPTISMS

Certificate issued at time of Baptism		£ 20.00	
Short certificate of baptism		£ 20.00	

### MARRIAGES

Publication of banns of marriage		£ 39.00	
Certificate of banns issued at the time of publication		£ 20.00	
Marriage Service	AF05	£ 309.00	£ 257.00 £ -

### FUNERALS

#### SERVICE IN CHURCH

Funeral Service in Church, whether taking place before or after burial or cremation	AF06	£ 112.00	£ 132.00	£ -
Burial of body in churchyard immediately preceding/following from a service in church	AF07	£ 371.00	£ 19.00	£ -
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church	AF07	£ 152.00	£ 19.00	£ -
Burial of a body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church	AF08		£ 37.00	£ -
Cremation immediately preceding or following on from service in church	AF08		£ 37.00	£ -
Burial of body in church yard on separate occasion	AF09	£ 371.00	£ 54.00	£ -
Burial of cremated remains in churchyard or other lawful disposal of cremated remains on a separate occasion	AF09	£ 152.00	£ 54.00	£ -
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion	AF10	£ 20.00	£ 70.00	£ -

**NO SERVICE IN CHURCH**

Funeral service (including burial of body) at graveside in churchyard	AF11		£ 371.00	£ 132.00	£ -
FuneralService (including burial or other lawful disposal of cremated remains) at graveside in church yard	AF12		£ 152.00	£ 132.00	£ -
Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery	AF13		£ 37.00	£ 207.00	£ -
Funeral service in premises belonging to funeral director, whether taking place before or after burial or cremation	AF33			£ 244.00	£ -
Cremation immediately preceding or following on from funeral service in premises belonging to funeral director	AF34			£ 37.00	£ -
Burial of a body in churchyard, not following service at graveside (committal only)	AF14		£ 371.00	£ 54.00	£ -
Burial of cremated remains in churchyard or other lawful disposal of cremated remains on a separate occasion (committal only)	AF15		£ 152.00	£ 54.00	£ -
Burial of body or burial or other lawful disposal of cremated remains in cemetery (committal only)	AF35			£ 37.00	£ -
<b>Certificate issued at the time of burial (C)</b>			£ 20.00		

MONUMENTS IN CHURCHYARD (please specify below)

Small wooden cross	AF17		£ 41.00	£ 19.00	£ -
Small vase not exceeding 305mmx203mmx203mm or tablet, plaque or other marker commemorating a person whose remains have been cremated	AF18		£ 77.00	£ 19.00	£ -
Any other monument	AF19		£ 160.00	£ 19.00	£ -
Additional inscription on existing monument	AF20		£ 20.00	£ 19.00	£ -

TOTAL FEES SUBMITTED TO THE DBF

£

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NAME:

Services undertaken by retired stipendiary clergy self supporting ministers or others claiming fees from the diocese.

Please provide details of any services in this month that were conducted by retired stipendiary clergy, self supporting ministers or others who will be claiming fees from the diocese. This will be used to ensure that any payments dues to ministers from the Manchester DBF for services are paid.

[illegible]