DIOCESE OF MANCHESTER

BISHOP'S MISSION ORDER

MADE BY THE LORD BISHOP OF THE DIOCESE UNDER PART 7 OF THE MISSION AND PASTORAL MEASURE 2011

TO ENDORSE AND MAKE PROVISION FOR THE BOLTON RESOURCE CHURCH

SUMMARY

THE MISSION INITIATIVE, KEY PEOPLE AND PROVISIONS AND EXPRESSIONS USED IN THIS ORDER

(a) **The Mission Initiative**
The Bolton Resource Church

(b) **The Area of the Mission Initiative**
Within the Deanery of Bolton

(c) **The Objectives of the Mission Initiative**
To develop and sustain Christian mission and ministry to support and strengthen the work and ministry of the Church of England in the Diocese of Manchester.

To plant a new church in the Bolton Deanery, with specific regard to students, young adults, families and local residents who for whatever reason are not yet part of any church or have not become regular members of a parish-based congregation, nurturing and supporting them to engage and grow in depth, numbers and discipleship

(d) **The Leader**
The Revd Josh Openshaw and with such other Leader or Leaders as the Lord Bishop of Manchester shall from time to time appoint.

(e) **Others working in support of the Mission Initiative**
Others to be appointed, all being Authorised Lay Ministers of The Bolton Resource Church.

P.T.O.

and
The Trustees of The Bolton Resource Church Trust, a charitable incorporated organisation

The Visitor The Venerable Karen Smeeton, Archdeacon of Rochdale

Commencement Date: TBC 2027

Duration of Order
A five-year period from the date of this Order being made.

THIS ORDER

1.1 This Order endorses and makes provision for a mission initiative ("the Mission Initiative") under the name set out in the Summary on the first and second pages of this Order ("the Summary") in the Diocese specified in the Summary ("the Diocese).

1.2 The requirements of the Mission and Pastoral Measure 2011 ("the 2011 Measure") for the making of this Order have been complied with, and following the consultations required by the 2011 Measure, the Bishop is satisfied that it would be appropriate to make this Order in respect of the Mission Initiative.

1.3 This Order is to be accompanied by a supplementary Instrument ("the Supplementary Instrument") which make further provision in respect of the Mission Initiative, and where the context permits any reference3 in any of the following provisions to "this Order" includes the Supplementary Instrument.

1.4 In this Order, where the context permits:

1.4.1 "the Bishop" means the Bishop for the time being of the Diocese or the person in episcopal orders to whom the functions of the Bishop of the Diocese in relation to this Order are delegated under any enactment;

1.4.2 "the Trustees" means the Trustees for the time being of the Charitable Incorporated Organisation named The Bolton Resource Church Trust registered on 4 XXXX with company registration number XXXX;

1.4.3 expressions which are also used in the 2011 Measure have the same meaning as in that Measure; and

1.4.4 the singular includes the plural and vice versa.

Duration

2.1 Subject to the power of the Bishop to revoke or vary this Order under and in accordance with the 2011 Measure, this Order shall come into force on the Commencement Date specified in the Summary and shall continue in force as specified in the Summary.

2.2 Without limiting the Bishop's power to revoke or vary this Order for any reason, it is recognised that satisfactory compliance with the provisions of this Order, and co-operation with reviews undertaken under clauses 6.5 and 6.8 below, are intended to be important considerations when decisions as to ongoing endorsement are reviewed.

THE MISSION INITIATIVE

The Mission Initiative

3.1 Pursuant to Part 7 of the 2011 Measure and subject to the terms of this Order, the Bishop endorses the Mission Initiative, which is to be known by the name set out in the Summary.

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3.2 The Mission Initiative shall be carried out in the Area specified in Summary with the object of furthering the Church's mission by carrying out the objectives specified in the Summary.

The Leaders

4.1 The Leaders of the Mission Initiative for the purposes of the 2011 Measure:

4.1.1 shall be a person or persons duly authorised by the Bishop in accordance with the 2011 Measure to carry out the functions of the Leaders of the Mission Initiative under that Measure and this Order; and

4.1.2 shall hold that position subject to the provisions of the 2011 Measure and this Order.

4.2 In this Order "the Leaders" means the person or persons named as such in the Summary (each of whom also holds the office or authority specified in relation him or her in the Summary) or any other person or persons for the time being duly appointed as Leaders in accordance with this Order.

4.3 The Leaders and Trustees shall carry out the Mission Initiative subject to and in accordance with the 2011 Measure and this Order and shall be responsible to the Bishop for its conduct.

4.4 There shall be no maximum to the number of Leaders and the Bishop may appoint however many Leaders he determines in his absolute discretion to carry out the said functions and where there is more than one Leader the Leaders shall be jointly responsible.

4.5 The Leaders, in consultation with the Trustees, shall appoint pastors and leaders in mission for each church plant in the Bolton Resource Church.

4.6 In the event of the Revd Josh Openshaw (or any successor Leader) ceasing to be the Leaders or holding a licence in the Diocese of Manchester whichever shall be the earlier the Bishop shall designate another person or other persons as the Acting Leader to temporarily act in their place until such time as the vacancy is filled.

4.7 If at any time there is no Leader for the Mission Initiative or that position is about to become vacant the Bishop having:

4.7.1 consulted the Visitor and the Trustees and such other person or body as he and his absolute discretion thinks fit and

4.7.2 reviewed the needs of the Mission Initiative and terms of service for the role shall appoint a person to be the Leader to fill the vacancy

Others working in support of the Mission Initiative

5.1 The persons named in the Summary (each of whom also holds any office or authority specified in relation to him or her in the Summary), or any other persons appointed in addition to them or in their place under the Supplementary Instrument, shall also be involved in working in support of the Mission Initiative as provided for in the Supplementary Instrument.

The Visitor

6.1 The Visitor for the Mission Initiative for the purposes of the 2011 Measure ("the Visitor") shall be the person named as such in the Summary, or any other person appointed in that person's place in accordance with the terms of this clause, and shall perform the functions of the Visitor under the 2011 Measure.

6.2. The Visitor:

6.2.1 may resign with the agreement of the Bishop; and
6.2.2 shall cease to hold that position if the Bishop so directs in writing.

6.3 If at any time there is no Visitor for the Mission Initiative or that position is about to become vacant the Bishop shall appoint a person to be the Visitor to fill the vacancy.

6.4 The Visitor shall carry out the functions specified in section 81 of the 2011 Measure.

6.5 The Visitor shall conduct a review of the mission initiative commencing 18 months after the date of this Order and may conduct further reviews of the mission initiative at such times as the Bishop or Visitor may reasonably require.

6.6 A review may take the form of a general review or a thematic review addressing a particular area of the mission initiative's activities or governance, provided that the initial review shall be a general review and the Visitor shall, unless otherwise agreed with the Bishop, carry out a general review at least once every 24 months after the conclusion of the initial review.

6.7 For the purpose of clause 6.6 above, a general review means a review incorporating (whether solely or alongside other aims) the principles of the review described in part 6 of the House of Bishop's Code of Practice on Part 7 of the 2011 Measure and which would be required by section 83 of the 2011 Measure were this Order of defined duration.

6.8 In addition to the reviews carried out under clause 6.5 above, the Visitor may carry out an annual governance health check, including a review of compliance with this Order.

6.9 The Leaders and the Trustees shall co-operate with any review undertaken under clauses 6.5 and 6.8 and in the course of such a review shall provide the Visitor with such access to staff, volunteers, information and documents as they may reasonably require.

6.10 The Visitor shall send a copy of any review report to the Bishop and the Trustees.

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THE LIFE OF THE MISSION INITIATIVE

Exercise of ministry and relationship with those with the cure of souls

7.1 The Leaders and any others for the time being duly authorised by the Bishop to carry out functions in relation to the Mission Initiative may exercise their ministry in any place in the Area specified in the Summary for the purposes of or in connection with the Mission Initiative and in accordance with this Order without the permission of any person who has the cure of souls in that place.

7.2 The Leaders shall use all reasonable efforts:

7.2.1 to consult regularly with each person having the cure of souls in any part of the Mission Initiative Area; and

7.2.2 to work in co-operation with all those persons and to ensure that all others with functions in relation to the Mission Initiative do so;

and if the Leaders experience difficulty in doing any of those things or find it is impracticable to do any of them the Leaders shall report the matter as soon as practicable to the Visitor and seek the Visitor's guidance.

7.3 The Leaders shall each seek to participate fully in training and development programmes from time to time (including formal learning, peer review, coaching and mentoring) organised by the Diocese.

7.3.1 The Leaders shall participate in the diocesan scheme for Mission and Ministry Development Reviews made under regulation 18 of the Ecclesiastical Offices (Terms of Service) Regulations 2009 (whether or not those Regulations apply to their ministry in the mission initiative).

Worship

8.1 This Order authorises the holding of acts of worship (including the administration of the Sacraments) as authorised or directed by the Leaders but subject to and in accordance with the 2011 Measure and any further directions by the Bishop

Provided that:

8.1.1 This Order does not authorise the solemnisation of marriage;

8.1.2 The sacraments shall be administered in accordance with the enactments and other laws relating to their administration;

8.1.3 Holy Communion may be celebrated only at times and places authorised by the Bishop and subject to any conditions which the Bishop may specify;

8.1.4 The Leaders shall consult the Visitor about any proposal for Baptism or Confirmation to be administered or for any other occasional office to be conducted in connection with or in the context of the Mission Initiative and such a proposal shall be implemented and the rite concerned shall take place subject to and in accordance with the Bishop's directions;

8.1.5 Such acts of worship may take place in a building within section 80(13) of the 2011 Measure only with the consent of the person who has the general management and control of the building;

8.1.6 Such acts of worship may take place in a church or other place of worship within section 80(14) of the 2011 Measure only with the consent of any person having the cure of souls there.

8.2 All acts of public worship of the Mission Initiative:

8.2.1 if held in a place for which a register book of services is provided under Canon law, shall be recorded in that register book; and

8.2.2 if held in any other place, shall be recorded in a register book of services of the Mission Initiative, which shall record the same matters as Canon law requires to be recorded in register books of services for churches and chapels and which shall be kept in accordance with the provisions of the Supplementary Instrument and any directions by the Bishop.

Organisation, governance, finance and management and control of property

9.1 A Charitable Incorporated Company is to be responsible for managing the business of the Mission Initiative. The trustees of the said Charitable Incorporated Company shall report to the Bishops Council or other body to which the Bishops Council may determine in such manner and frequency as the Bishops Council shall determine being not less than once annually.

Complaints procedure

10.1 The charity shall have a written procedure for the handling of complaints, concerns and whistleblowing (the "complaints procedure") from persons attending, associated with, employed or engaged by , or otherwise affected by the mission initiative.

10.2 The complaints procedure shall be kept under review by the charity and considered in detail by the Trustees at least once per year. In reviewing the complaints procedure, the Trustees shall have regard to any representations made by the Visitor.

10.3 The charity shall consult with the Visitor prior to making any substantive changes to the complaints procedure and shall have regard to any representations made by the Visitor.

11.1 The complaints procedure shall be published on the website of the mission initiative and made available in hard copy or electronic form to any person on request.

11.2 The complaints procedure shall provide that:

11.2.1 concerns may be submitted and reviewed under the procedure whether or not they allege serious misconduct;

11.2.2 any complaint or concern raised will be dealt with by a person not immediately involved with the subject matter of the complaint or concern;

11.2.3 the determination of any complaint or concern raised may , at the request of the person raising the complaint or concern, be reviewed by a senior individual not immediately involved with the subject matter of the complaint or concern or the handling of the complaint or concern;

11.2.4 irrespective of whether a complaint or concern is raised a person (including persons serving as officers or members of the staff of the charity) may raise concerns with the Visitor or diocesan safeguarding officer and the complaints procedure shall provide the contact details of the Visitor and diocesan safeguarding officer;

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11.2.5 no person submitting a complaint or concern shall suffer a detriment as a result;

11.2.6 A report containing summary details of complaints and concerns (including the identity of any person about whose conduct the complaint or concern is raised) shall be provided to the Trustees and the Visitor at least once every twelve months, with further information on any complaint and concern to be made available to the Trustees or Visitor on request.

11.3 The Leaders shall ensure that contact details of the Visitor and diocesan safeguarding team are prominently displayed in a form agreed by the Visitor:

11.3.1 on the mission initiative's website; and
11.3.2 by such other means as the Visitor may reasonably require.

11.4 Nothing in this clause 11 or the complaints procedure shall prejudice the operation of clause 16 below and, for the avoidance of doubt, the complaints procedure shall provide that any complaint or concern shall be referred to the diocesan safeguarding team in circumstances where this is required by the mission initiative's obligations under clause 16.

Annual meeting of the mission initiative

12.1 The Leaders must establish a mission initiative roll in accordance with rule 27A of the Church Representation Rules and must maintain the roll whilst this Order is in effect. Unless the Bishop directs otherwise, clauses 12.2 to 12.6 and 13.1 to 13.3 below shall apply.

12.2 An annual meeting shall be held and shall in particular:
12.2.1 receive a report prepared by the Leaders and Trustees on the activities of the mission initiative;
12.2.2 receive a report of the proceedings of the Deanery Synod;
12.2.3 receive a report prepared by the Leaders on consultation activities undertaken with members of the mission initiative since the previous annual meeting;
12.2.4 approve (including with any amendments) the proposals of the Leaders for consultation with the worshipping community before the next annual meeting.

12.3 A person may take part in the proceedings of the annual meeting if that person is:
12.3.1 a Leader;
12.3.2 a clerk in Holy Orders licensed to the mission initiative;
12.3.3 a lay person whose name is on the mission initiative roll.

12.4 The Visitor and the Trustees may attend and speak at the annual meeting (but may not vote unless they are qualified under clause 12.3 above).

12.5 It is for the Leaders to convene the annual meeting and the way they do so must include:
12.5.1 placing a notice of the annual meeting on the website of the mission initiative; and
12.5.2 placing a notice of the annual meeting in each case for a period including at least two Sundays before the day of the meeting.

12.6 The Visitor and the Trustees must receive written notice of the annual meeting no later than the date that it is advertised in accordance with clause 12.5 above.

Consultation with the worshipping community

13.1 The Leaders shall consult with the worshipping community on the mission and ministry of the mission initiative and other matters of general importance to the worshipping community of the mission initiative.

13.2 Such consultation shall be undertaken in accordance with any directions given by the annual meeting in its approval of proposals under clause 12.5 above.

13.3 The Visitor shall be provided with copies of any consultation materials and invitations to consultation events.

Representation on Deanery Synod

14.1 If and when a scheme is made by the diocesan synod of the Diocese pursuant to rule 27A of the Church Representation Rules for the representation on a deanery synod of persons to whom this Order relates and who are specified in the scheme, those persons shall be represented on that deanery synod in accordance with and as provided for by that scheme.

GENERAL DUTIES

General Provisions

15.1 The Mission Initiative shall be carried out subject to and in accordance with the terms of this Order, the 2011 Measure and all other relevant enactments and other legal rules, including those governing the Church of England.

15.2 The Mission Initiative shall be carried out having regard to the guidance in the Code of Practice drawn up and issued by the House of Bishops under section 84 of the 2011 Measure as in force for the time being.

15.3 The Leaders and all others who are involved in the carrying out of the Mission Initiative shall use every endeavour to resolve any dispute or disagreement between them and if they are unable to do so the Leaders shall seek the Visitor's guidance on the steps to be taken in order to resolve it.

Safeguarding people from harm or from loss or damage to their property

16.1 The provisions of this clause shall be in addition to those in clause 15 above and in addition to any obligations in the charity's governing document or charity law.

16.2 The Mission Initiative shall be carried out in all respects in accordance with the guidance issued by the House of Bishops and in force for the time being on the safeguarding of children and vulnerable adults:

16.2.1 complying with any requirements in any Code of Practice issued by the House of Bishops under section 5A of the Safeguarding and Clergy Discipline Measure 2016 and in force for the time being;

16.2.2 in accordance with the diocesan safeguarding policy as issued and updated from time to time; and

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16.2.3 in accordance with any directions of the diocesan safeguarding officer, the Bishop or the Visitor relating to the safeguarding of children and vulnerable adults.

16.3 The Leaders and all others who are involved in the carrying out of the Mission Initiative or who are acting on its behalf shall take all reasonable steps:

16.3.1 to avoid harm or loss being caused to any person; and

16.3.2. in addition to the duties under clause 16.3.1 above, to ensure that any premises are used for or in connection with the carrying out of the Mission Initiative only if and for so long as they are reasonably safe for the purposes for which they are being or are intended to be used.

16.4 If the Leaders become aware that harm or loss has been or may have been caused to any person through or in connection with the carrying out of the Mission Initiative or by a person acting or appearing to act on behalf of the Mission Initiative, the Leaders shall inform the Visitor and the diocesan safeguarding officer without delay and provide them with full details of the circumstances and shall seek the Visitor's guidance.

16.5 The Leaders shall:

16.5.1 take all reasonable steps to ensure that reasonably adequate insurance (including public liability insurance) is in force in respect of the carrying out of the Mission Initiative and in respect of all premises (other than any cathedral, parish or guild church, parish centre of worship or other parochial place of worship) and other property used or to be used for or in connection with the Mission Initiative; and

16.5.2 consult the Visitor as soon as practicable if the Leaders require guidance about what insurance in required under clause 16.5.1 above or has reason to doubt whether such insurance is in force in some or all respects.

Accounts

17.1 The Leaders shall ensure that:

17.1.1 proper accounting records are kept for the Mission Initiative; and

17.1. 2 accounts are prepared annually for the Mission Initiative which show a true and fair view of all activities carried out by or in connection with the Mission Initiative in accordance with professional practice and standards;

and shall ensure compliance with any further provisions regarding accounting records and accounts in the company documents.

17.2 The Leaders shall ensure that copies of all accounts and annual reports prepared for the Mission Initiative are supplied to the Visitor and to the Diocesan Director of Finance.

I, as Bishop of the Diocese, endorse the Mission Initiative and make provision for it as set out above

Signature of Bishop

We, the Leader(s) named in the Summary on the opening pages of this Order, declare our acceptance of the terms of this Order and accordingly assume responsibility to the Bishop for the conduct of the Mission Initiative

Signatures of Leader(s)

{Date}

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